

REQUEST FOR QUOTE

The Breaks Interstate Park Commission is seeking quotes for tree/stump removal services.

All respondents must comply with the Federal Equal Employment Opportunity requirements and, upon request, must supply documentation of compliance to the Commission.

The Commission is an Equal Opportunity Employer and will not discriminate on the basis of race, color, sex, gender, national origin, age or handicap. Local, minority and female individuals are encouraged to participate.

I. PURPOSE

The Commission requires tree/stump removal services. The successful offeror will be offered a contract to provide said services based on the scope of work description below.

II. SCOPE OF Work

The successful offeror will work directly with the Park Superintendent and Director of Operations and will provide the following services:

Tree Felling Services

- Widening of Electrical Right of Way to 40' on approximately 1700' of existing powerline. Existing right of way is approximately 20' in width, necessitating the dropping of multiple trees.
- Removal of problem trees on approximately 17,300' of existing powerline. This section has already had most trees removed, but a few large, heavily leaning trees remain, which must be dropped.
- All logs and brush will be removed by park staff, clean-up not required. Marketable logs should be preserved when possible, but some trees must be dropped piece by piece to avoid hitting utility lines

Stump Removal Services

- Cutting or grinding of all stumps in approximately 19,000' of right of way to no more than 3" (inches) above ground level. Right of way is 40' wide, or 20' on either side of utility lines.
- Approximately 80% of the right of way can be accessed with a stump grinder, remainder will likely have to be

III. SELECTION CRITERIA AND PROCESS

This RFQ does not commit the Commission to enter into an agreement or to pay any costs incurred in the preparation of a proposal or in any subsequent negotiations. Acceptance of a proposal by the Commission is not a notice to proceed. The Commission reserves the right to refuse any and all proposals.

The Commission will utilize a selection committee to review all proposals for services, conduct any interviews, and obtain references as appropriate in evaluating the qualifications of the responding applicants. Briefly, proposals will be evaluated on the following:

1. Qualifications and expertise of the applicant relative to this type of work;
2. Expertise of key personnel;
3. Quality of performance of similar work;
4. Ability to complete the work in a professional and timely manner; and
5. Ability to meet regulatory and statutory compliance requirements in a timely manner.

IV. SUBMISSION AND DEADLINES

Fully responsive proposals will contain the following information:

1. 1 price specifying tree felling only, 1 price specifying stump removal only, 1 price specifying tree felling and stump removal as a single job.
2. The qualifications or brief history of the applicant and the key personnel who will be involved with the work.
3. Description of insurance coverage pertaining to liability/property damage. Successful applicant will be responsible for meeting insurance requirements of Commonwealth of Virginia.
4. An indication of your understanding of the work needed and the expertise required.
5. Brief descriptions of past experience in similar work.

6. Price quote and estimate of time for completing the work. Work must be completely finished by July 15, 2019. Responsive bidder must work with the park's schedule if power outages/road blockages are required
7. Site inspection can be scheduled by calling 276-210-4655 or by emailing abradley@breakspark.com. All questions must be submitted in writing via email.

You may also include other information that you believe would assist the Commission in determining the appropriateness of you for this work.

For consideration, one (1) copy of the proposal must be received not later than 4:00 p.m. on April 12, 2019. The submittals are to be marked on the outside "Proposal of Drain Siphon Construction." All submissions must be mailed and received by the deadline and addressed to:

Austin Bradley, Park Superintendent
Breaks Interstate Park
P.O. Box 100
Breaks, Virginia 24607
Telephone: (276) 210-4655

After the quotes are reviewed, Park Management, will meet with the applicant or applicants it deems best qualified for a more detailed discussion of the offeror's qualifications.